

## MARLBOROUGH LIBRARY MEETING MINUTES

<b>Project:</b>	Marlborough Library Marlborough, MA	<b>Meeting Date:</b>	October 29, 2020
<b>Time:</b>	6:30 PM	<b>Meeting Location:</b>	Teams Conference (Remote)
<b>Meeting:</b>	13	<b>Report By:</b>	Tom Gatzunis
<b>Attending:</b>	<div style="display: flex; justify-content: space-between;"> <div>           Margaret Cardello, Library Director            Andy White, Facilities Supervisor*            Vinny Farese, Community Member*            John Irish, City Councilor*            Dennis Cavanaugh, Community Member*            Samantha Khosla, Library Trustee*            Tom DiPersio, City Engineer*            Tom Abel, Library Trustee*            Steve LeDuc, Community Member*             *Voting Committee Member         </div> <div>           R. Drayton Fair, LLB Architects            Mallory Demty, LLB Architects            Tom Gatzunis, Daedalus Projects            Alicia Monks, Daedalus Projects            Mark Gibbs, City IT Director (hosted the meeting)         </div> </div>		
<b>Absent:</b>	<div style="display: flex; justify-content: space-between;"> <div>           Steve Kerrigan – City Clerk            Scott Parmenter, City IT Department         </div> <div></div> </div>		

Item	Action
<b>13-1 Meeting Minutes</b> Steve LeDuc made a MOTION to APPROVE the September 10, 2020 meeting minutes. Andy White SECONDED the motion.  Roll call vote: Vinny Farese, Dennis Cavanaugh, Samantha Khosla, Tom DiPersio, Andy White, Steve LeDuc and John Irish and were all in favor. Motion was unanimous.	
<b>13-2 Director's Update</b> - Margaret worked with the Facilities Department to receive about 50 pieces of double faced temporary shelving from the Weymouth Library. It is the intention to continue the tradition and roll the temporary shelving onto the next Town or City when the new library is completed.	
<b>13-2 Design Review</b>  The 75% Construction Documents were completed and cost estimated. Two separate cost estimates were performed, one by the architect's team and the other by the OPM, and then reconciled. These estimates indicated that the project is on budget.  There will be a couple groups the architects will be performing a final review of the drawings with: <ul style="list-style-type: none"> <li>- Margaret, Tom DiPersio, and Andy White</li> <li>- IT (Mark Gibbs)</li> <li>- Building Inspector*</li> <li>- Police Department*</li> </ul>	

- Fire Department\*

\*Andy White to attend

Replacement of the left front Palladian window is currently included in the construction documents.

Steve requested that the frit conversation be continued. Currently the architects are not showing a frit design in the documents and it being held in the estimate as an alternate. Initially, the frit option was explored to increase the shading coefficient at the south facing windows. The architects have now specified a higher performing glass to achieve the same results at the inside of the south room for a \$90,000 cost savings to the project.

There will be a meeting with the MBLC the week of November 2, 2020 to review the 75% documents.

### **13-3 Schedule**

LLB anticipated finishing the construction documents by the end of the calendar year. After which the documents will not be worked on again until the Mayor gives the notice to proceed.

### **13-4 Adjournment**

The meeting was ADJOURNED,

The next meeting is to be determined.